

AGENDA
LIBERTY TOWNSHIP MEETING

6 February 2020
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Committeepersons
Mayor
Municipal Professionals
Municipal Departments/Boards/Commissions

Adoption of Agenda

Adoption of Minutes
Meeting of 2 January 2020

Appointments

Recreation Commission, expiration of term 31 December 2020
Environmental Commission, expiration of term 31 December 2022
LandUse Board Member, Class I Designee, expiration of term 31 December 2020
LandUse Board Member, Alternate #4, expiration of term 31 December 2021

Old Business

Recreation Commission Employee Training Reimbursement Policy
Mountain Lake Fire Company and EF Recovery LLC
APEX Quote (Recreation)
Public Hearing: Ordinance #2020.001, CAP Bank

New Business

Warren County Mosquito Control Commission Agreement 2020
Pollution Control Financing Authority of Warren County Interlocal Agreement 2020
Warren County Sanitary Survey of Municipal Complex
5th Annual TRI Mountain Lake Application
Recreation Facility Application: Amateur Baseball Association
Little Free Library Request
Liberty Lake Dam Report Response from NJDEP
Great Meadows Regional Board of Education Correspondence
Recreation Donation – tennis ball machine

Resolutions

ABC – Mountain Lake Fire Company Events
Salary – Acting Zoning Official
Municipal Court Judge Appointment

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 6 February 2020. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:02 p.m.

Present: Mayor John Inscho; Peter Karcher; David Rogers, and Michael Beyer

Absent: Deputy Mayor Daniel Grover

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Mr. Karcher advised that the Recreation Commission had received an Astroturf donation and would be installing it in the batting cage.

The Recreation Commission authorized the expenditure of \$210.00 for the installation of network wiring into the recreation office.

It was announced that in 2020 Amanda Loguidice was Chair and Wayne Spangenburg Vice-Chair of the Recreation Commission.

The Recreation Commission requested insurance information for the inclusion of an additional sports program.

Bids were received from the following fireworks companies for Community Day 2020;

| <i>Company</i> | <i>Price</i> |
|------------------------|--------------|
| D&M Fireworks | \$5,000.00 |
| Garden State Fireworks | \$5,500.00 |
| Fireworks Extravaganza | \$5,000.00 |

After recommendation of the Recreation Commission, a motion by Pete Karcher authorizing Mayor Inscho to execute the contract, as amended, between Garden State Fireworks, The Santore Bros World Champions, PO Box 403, Carlton Road, Millington, NJ 07946, and the Township of Liberty to conduct a fireworks display on Community Day, 13 June 2020, with a rain date 14 June 2020 carried.

RESOLUTION #2020.019
JUNE 2020 COMMUNITY DAY FIREWORKS EVENT

WHEREAS, Liberty Township Recreation Commission has scheduled a Community Day Fireworks Event for 13 June 2020, rain date 14 June 2020, to be held on the municipal property located at Block 52, Lot 42, 137 Lakeside Drive West; and

WHEREAS, it is desired that the Township sponsor a fireworks display for the entertainment of the residents during the Community Day event; and

WHEREAS, the Mountain Lake Fire Company will be in attendance.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County, New Jersey that the Township of Liberty Township Committee hereby grants permission for and agrees to sponsor a display for fireworks to be performed by Garden State Fireworks, The Santore Bros. World Champions, PO Box 403, Carlton Road, Millington, NJ 07946, telephone number 908.647.1086, on 13 June 2020, rain date 14 June 2020, provided that Garden State Fireworks, The Santore Bros. World Champions provide the Township of Liberty with a Certificate of Insurance naming the municipality as additionally insured in a form acceptable to the Municipal Attorney.

BE IT FURTHER RESOLVED, By the Township Committee of the Township of Liberty, Warren County, New Jersey that the Township of Liberty Township Committee waives all liability for any municipal structure located upon the beach area of Block 52, Lot 42 which is situated within the fallout zone of the 2020 fireworks display area

BE IT FURTHER RESOLVED, That a true copy of this Resolution shall be forwarded to the New Jersey Division of Fire Safety.

Vote: absent - Grover

- aye - Rogers
- aye - Karcher
- aye - Beyer
- aye - Inscho

John Inscho,
Mayor

Bids were received from the following amusement companies for Community Day 2020;

| <i>Company</i> | <i>Price</i> |
|----------------------------------------|--------------|
| Party Perfect Rentals, LLC | \$4,221.25 |
| Any Excuse for a Party | \$3,082.75 |
| Circus Time Amusements & Entertainment | \$3,440.00 |

Following recommendation of the Recreation Commission, a motion by Mike Beyer authorizing Mayor Inscho to execute the contract between Party Perfect Rentals., LLC, 312 Squankum Yellowbrook Road, Farmingdale, NJ 07727, and the Township of Liberty to coordinate amusements for Community Day, 13 June 2020, with a rain date 14 June 2020 carried.

RESOLUTION #2020.020
JUNE 2020 COMMUNITY DAY AMUSEMENTS EVENT

WHEREAS, Liberty Township Recreation Commission has scheduled a Community Day Amusement Event for 13 June 2020, rain date 14 June 2020, to be held on the municipal property located at Block 52, Lot 42, 137 Lakeside Drive West; and

BE IT RESOLVED, that the Township of Liberty Township Committee awards the contract to Party

Perfect Rentals., LLC, 312 Squankum Yellowbrook Road, Farmingdale, NJ 07727 for the 2020 Community Day festivities.

Vote: aye - Karcher
aye - Rogers
aye - Beyer
absent - Grover
aye - Inscho

John Inscho,
Mayor

ENVIRONMENTAL COMMISSION

It was announced that the Environmental Commission would be conducting a Cabin Fever Workshop on 27 March 2020 at 7pm: Intro to Birding. Liberty Township Environmental Commission requested permission to use the meeting room to hold this public program. A motion by Mayor Inscho to approve their request for use of the meeting room carried.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for January 2020 and placed on file.

ENVIRONMENTAL

A pre-printed report was received from the Environmental Commission for January 2020 and placed on file

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for January 2020 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for January 2020 and placed on file

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for January 2020 and placed on file

APPROVAL OF MINUTES

A motion by Pete Karcher to adopt the public minutes of 2 January 2020 carried.

UNFINISHED BUSINESS

RECREATION COMMISSION TRAINING REIMBURSEMENT POLICY

Discussion ensued on the proposed Recreation Commission Employee training reimbursement Policy. Attorney Skoog to investigate further.

MOUNTIAN LAKE FIRE COMPANY AND EF RECOVERY

Mayor Inscho presented the Mountain Lake Fire Company request to the Governing Body for their review and consideration of a Resolution at the March meeting.

ORDINANCE #2020.001 - PUBLIC HEARING - A motion by David Rogers to open public hearing and adopt the following Resolution carried.

**RESOLUTION #2020.021
ADOPTION OF ORDINANCE # 2020.001**

WHEREAS, said Ordinance entitled ‘Calendar Year 2020 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40A: 4-45.14)’ was passed on first reading on 2 January 2020; and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Calendar Year 2020 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40A: 4-45.14)’ be passed on second reading and final adoption.

Vote: absent - Grover
aye - Rogers
aye - Beyer
aye - Karcher
aye – Inscho

John Inscho,
Mayor

NEW BUSINESS

WARREN COUNTY MOSQUITO COMMISSION AGREEMENT

A motion by Pete Karcher authorizing Mayor Inscho to execute the 2020 Warren County Mosquito Commission Agreement carried. Mayor Inscho announced that the Warren County Mosquito Commission would be investigating the potential to clean the Mountain Lake exit of silt and vegetative material to encourage water flow.

WARREN COUNTY SANITARY SURVEY OF MUNICIPAL COMPLEX

Mayor Inscho reported that he and Chuck Harvey, DPW Supervisor, were installing a raw water sampling tap for all groundwater sources at a location prior to any treatment process as required by County corrective action plan.

RECREATION FACILITY APPLICATION: THE ARC OF WARREN COUNTY

A motion of authorization for the Arc of Warren County to conduct a Tri-Mountain Lake Sprint Triathlon on 11 July between 7:00 am and 12:00 pm carried with the reminder that all advertisement and publications must state “This event is not in any way sanctioned/sponsored by Liberty Township” carried.

FACILITY APPLICATION: AMATEUR BASEBALL ASSOCIATION

A motion by Pete Karcher to allow Amateur Baseball Association to conduct adult baseball games at Free Union Fields on Sundays from 5 April 2020 through 30 August 2020 carried.

LITTLE FREE LIBRARY

A request was received from Brian Kurzweil for the permission to build and install a little free library next to the community bulletin board at the intersection of Tamarack and Lakeside Drive East. A motion by Mike Beyer to approve the free library request carried.

LIBERTY LAKE DAM REPORT

A letter of 28 January 2020 was received from NJDEP requesting clarification on the Hydrology and Hydraulics Analysis for the Liberty Lake Dam Removal submitted by Ferriero Engineering. Jess Symonds is to address this inquiry.

GREAT MEADOWS REGIONAL BOARD OF EDUCATION

A letter of 29 January 2020 was received from the Great Meadows Regional Board of Education advising Liberty Township that at the 28 January 2020 meeting of the Board of Education a Resolution was adopted to establish the annual school election for its school board members to be held on the first Tuesday after the first Monday in November, as per NJSA 19:60-1.

RECREATION DONATION – TENNIS BALL MACHINE

Woody Wolston of Lake Just-It-Road advised Liberty Township that he would like to donate a Prince Tennis ball machine to the municipality for instructors and others to use. Following discussion, it was agreed to have the Recreation Commission consider the donation.

NORTH JERSEY KAYAK BASS FISHING CLUB

A letter of request was received from the North Jersey Kayak Bass Fishing Club to conduct a tournament at Mountain Lake on Sunday, 13 September 2020. Following discussion, it was agreed to revisit the letter of request at the March meeting upon the submission of the following documentation; individual waiver, text included on all publication and documentation that Liberty Township is not affiliated with said event, confirmation that emergency personnel will be on site, and acknowledgement that Algae Bloom conditions currently exist on Mountain Lake and may cancel the event.

RESOLUTIONS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2020-022
APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR
MOUNTAIN LAKE FIRE COMPANY

WHEREAS, “Applications for Special Permit for Social Affair” has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said the following social affairs;

- #1 - Venison Dinner
29 February 2020 from 1:00 pm to 11:00 pm
Rain date: 1 March 2020 from 1:00 pm to 11:00 pm
- #2 - Psychic Night Fundraiser
27 March 2020 from 4:00 pm to 28 March 2020, 1:00 am
Rain date: 28 March 2020 from 4:00 pm to 29 March 2020, 1:00 am
- #3 - Comedy Night Fundraiser
4 April 2020, from 4:00 pm to 5 April 2020 1:00 am
Rain date: None

WHEREAS, the submitted application forms are complete in all respects, and the State fees have been paid.

BE IT RESOLVED, that the Liberty Township Committee does hereby approve the following social affairs for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey;

- #1 - Venison Dinner
29 February 2020 from 1:00 pm to 11:00 pm
Rain date: 1 March 2020 from 1:00 pm to 11:00 pm

- #2 - Psychic Night Fundraiser
27 March 2020 from 4:00 pm to 28 March 2020, 1:00 am
Rain date: 28 March 2020 from 4:00 pm to 29 March 2020, 1:00 am
- #3 - Comedy Night Fundraiser
4 April 2020, from 4:00 pm to 5 April 2020 1:00 am
Rain date: None

to be held in the area delineated on the application form.

Vote: absent - Grover
 aye - Rogers
 aye - Beyer
 aye - Karcher
 abstain - Inscho

 John Inscho,
 Mayor

A motion by David Rogers to adopt the following Resolution carried.

RESOLUTION #2020.023
SALARY

WHEREAS, Salary Ordinance #2017.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2020 in the amounts designated below. All salaries are retroactive to 1 January 2020 unless otherwise noted:

| <u>NAME</u> | <u>POSITION</u> | <u>SALARY</u> |
|------------------|-----------------------|---------------|
| Autumn Sylvester | Acting Zoning Officer | \$11,137.00 |

Vote: aye - Rogers
 absent - Grover
 aye - Beyer
 aye - Karcher
 aye - Inscho

 John Inscho,
 Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2020.024
RESOLUTION OF THE LIBERTY TOWNSHIP COMMITTEE RECOMMENDING
THE APPOINTMENT OF NICOLE N. LENAR AS THE
MUNICIPAL COURT JUDGE OF THE MUNICIAPL COURT OF LIBERTY TOWNSHIP

WHEREAS, the Town of Belvidere, is the “host” municipality of the Liberty Township Municipal Court; and

BE IT RESOLVED, that the Liberty Township Committee respectfully recommends the appointment of Nicole N Lenar, to fill the position of Municipal Court Judge of the Liberty Township Municipal Court to a term effective 1 August 2019 with expiration of 31 July 2022.

Vote: aye - Beyer
 aye - Karcher
 absent - Grover
 aye - Rogers
 aye - Inscho

 John Inscho,
 Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2020.025
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$985,543.90.

Vote: absent - Grover
 aye - Beyer
 aye - Rogers
 aye - Karcher
 aye - Inscho

 John Inscho,
 Mayor

PUBLIC COMMENT was opened at 7:30 pm.

Alice Bechok – Ms. Bechok asked about the status of HSB within Mountain Lake. She asked the Township to consider submitting \$10,000 for cleaning up the lake and was advised to attend the budget workshop on 27 February with her financial request.

She also inquired into the issue of running water off of 94 Lakeside Drive West which is causing ice formation on the road. She was advised that the Zoning officer has been pursuing the situation.

Ms. Bechok concluded with announcing that the Mountain Lake Community Association membership was open.

Lynn Gilmore – Ms Gilmore questioned the flow of water once the Liberty Lake Dam is removed.

Ken Lunden – Mr. Lunden requested the reservation of the Grove along Lakeside Drive East on 26 July (rain date 2 August) 2020 for the annual Mountain Lake Fire Company Car Show. A motion by Dan Grover granting the approval of reservation for the annual Mountain Lake Fire Company car show carried. Mayor Inscho abstained.

Arthur Strock – Mr. Strock advised that private individuals are feeding the wild geese along Mountain Lake.

EXECUTIVE SESSION

At 7:48 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2020.026

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement – Shared Service Consideration with Oxford
- ✓ Litigation - Samson

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
aye - Beyer
aye - Rogers
aye - Grover
aye - Inscho

John Inscho,
Mayor

At 8:05 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of potential litigation and contractual agreement were discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 8:06 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 4 March 2020